

IASB Safety Group Insurance Program

Protecting Iowa schools since 1974

Safety Group Advisory Committee

Purpose

The Safety Group Advisory Committee was formed to represent the comprehensive property, casualty and workers' compensation insurance needs of IASB member school districts, area education agencies and community colleges. The Advisory Committee provides recommendations to the Iowa Association of School Boards (IASB), Jester Insurance and EMC Insurance to ensure that the Safety Group program is fiscally responsible, competitive and alert to the evolving needs of member districts and other parties.

Responsibilities

1. Serve as ambassadors for the Safety Group to gather peer satisfactions, dissatisfactions or questions regarding the program.
 - a. Attend three (3) Advisory Committee meetings per year (may attend via conference call).
 - b. Recommend timing and venues to best approach existing and new superintendents, school business officials, district buildings and grounds leaders and school boards.
 - c. Participate in EMC loss prevention visit(s) to understand and provide advice on the process.
2. Receive and review annual written analysis of program activity and renewal cycle as prepared by the managing agent of the program.
3. Review and recommend changes in program coverage, exclusions, and/or limits.
 - a. Program coverage, exclusions, and limits shall be compared to industry standards and competing insurance products.
4. Recommend all communications, educational and marketing materials or initiatives for the Safety Group.
 - a. Recommend use of surveys or other methods of collecting member satisfaction or dissatisfaction.
5. Review and recommend expectations for loss prevention for the local district, local agent, Jester and EMC.
 - a. Recommend processes, scheduling and communications for proactive loss prevention on-site sessions.
 - b. Recommend processes and communications for comprehensive distribution of loss prevention reports.
6. Review and recommend local insurance agent expectations and evaluations. Recommend tools needed to communicate such expectations.



7. Review and recommend tools that IASB may make available to members (such as insurance bid RFP templates, agent selection RFP template, insurance training for CFOs and SBOs, etc.).
8. Review and recommend content of the Safety Group Annual Report.
9. Review and recommend auxiliary program content and marketing (such as Safe Schools and other EMC resources).
10. Other initiatives as defined by the committee.

Membership

| Member Advisory Committee | Jester Insurance | EMC Insurance | IASB |
|---|------------------|-------------------|--------------------|
| Member Representatives | Managing Agent | Insurance Carrier | Program Sponsor |
| 1 - School District or IASB Board Member | Bob Jester | Dale Anderson | Pat Wright |
| 4 - School District Superintendents | Janelle Friedman | | Patti Schroeder |
| 4 - School CFO / Business Officials | Nolan Grimm | | Stephanie Rousseau |
| 2 - District COO / Building & Grounds Directors | | | |
| 1 - AEA Representative | | | |
| 1 - Community College Representative | | | |
| 1 - Safety Group Local Agent | | | |

Standing Meeting Dates and Typical Agenda Items

July annually – following the IASB Fiscal Management Conference – 2 hours

- July 19, 2017 – 3:45 – 5:45 p.m. – Prairie Meadows
 - Review annual analysis of program activities
 - Review annual report to members
 - Review local agent expectations and evaluation tools

October annually – following the IASB Employee Relations Conference – 2 hours

- October 17, 2017 – 4:15 – 6:15 p.m. – Prairie Meadows
 - Review Program coverage, limits and exclusions
 - Review loss prevention processes and communications

February annually – afternoon prior to the IASB ISFLC Conference – 2 hours

- February 20, 2018 – 3 – 5 p.m. – Prairie Meadows
 - Review Program coverage, limits and exclusions
 - Review communications, educational and marketing materials

