

# Tips From the Skills Iowa Blog

<http://skills-iowa.blogspot.com>

## Finding and Using the Gradebook Report

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**Skills Tutor** breaks down its reports into two main groups: Assignment Reports and Class Reports. After clicking on the Reports link on the left side of a Skills Tutor page, you will see all of the Class reports, but you will have to click on Assignment reports to find the Gradebook report.

First choose an assignment by clicking on an assignment on the right and then clicking Gradebook, you will get a report that matches the expectations of what we might find in any gradebook. One feature that is unique however, is that Skills Tutor will display a “-” rather than a score for a student who has been assigned a prescriptive pretest and has tested out of a particular skill.

The screenshot shows the Skills Tutor interface. On the left is a navigation sidebar with links: [Mastery Profile](#), [Assignment Averages](#), [Student Detail](#), [Gradebook](#), [Done](#), and [Log Out](#). Below these is a [?Tip](#) icon. The main content area is titled 'Reports > Assignment Reports'. It contains the text: 'You are about to print a report for ✓' and 'Select an assignment from the box at left.' A dropdown menu is open, showing a list of assignments: 'Please select an assignment', 'Training Assignment', 'Lippold Reading 6', 'Reading Pretest' (which is highlighted in blue), 'Reading Skills A', 'Reading Skills B', and 'Reading Skills C'.

There are two things to remember. First, this is a report for only one assignment, not for everything that a student has done in Skills Tutor. The second point to remember is that this report is a bit slow to download, especially if your class is large and your assignment is comprehensive. There is a lot of data in this report!

The Gradebook report displays the student's last, best score. If you need to see all of the information on a given student, take a look at the Student Detail report.